



SOUTH CAMBERLEY
PRIMARY AND NURSERY SCHOOL

PROSPECTUS





WELCOME FROM THE EXECUTIVE HEAD TEACHER

"A drive to raise standards and create a school of excellence where all are safe and want to learn."

At South Camberley we are committed to providing an excellent provision for children of all backgrounds, abilities and interests. The school provides a welcoming and caring environment in which children can thrive and enjoy school life. We are one school situated across three sites and have extensive and spacious grounds and are well resourced.

We dedicate ourselves to raising the achievement of every child and ensuring that all children are challenged to realise their individual talents. Children should enjoy coming to school where they will encounter a range of opportunities and experiences that will encourage a continued life-long love of learning. We seek to develop the children intellectually, emotionally and socially. We encourage the children to have effective learning behaviours, which they can apply to any situation.

We promote good manners and positive behaviour and show the children that self discipline and consideration for others and the environment are important qualities for life. We have an excellent pastoral care system and our children are encouraged to contribute their views on school life, ensuring all children have a voice.

We offer a wide variety of clubs (before and after school) enabling all our children to enjoy a range of experiences. We employ specialist teachers that may include Music, Sports and Modern Foreign Languages and provide many enrichment opportunities throughout the school year.

We believe it is crucial that a close and complementary relationship exists between home and school and we value our partnerships with parents/carers.

We welcome you to our school so that you can see for yourself how we learn together and I look forward to working with you for the benefit of your child.

Nicky Wright
Executive Head Teacher





South Camberley
Primary and Nursery School

WHO WE ARE

South Camberley Primary and Nursery School is one of a group of schools that is part of the EEEA Academy Trust, where schools work together to make a positive difference for our communities.

We provide a quality education for children from ages 3-11. We are a large school, split across three sites with a strong and committed staff team. South Camberley was originally 3 separate schools; 2 Infant sites and a Junior site that joined together as one school in 2012.

Nursery children attend 5 days per week, either in the morning or afternoon on a part-time basis or we provide some all day places to eligible parents. We also offer marketed places where there is an option of purchasing additional morning or afternoon sessions, subject to availability. We offer 120 places in our Reception classes in September each year. Places do arise occasionally in other year groups and many children join our school at times other than in Nursery and Reception.

The school has a number of non class-based teachers who contribute to a high standard of teaching across the curriculum. These include the Heads of Site, specialist teachers and special needs support.

Other teachers and Learning Support Assistants provide additional classroom assistance throughout the school.

We enrich children's knowledge and understanding of the wider world through learning about different cultures and traditions making links across all aspects of the curriculum and we have children that represent over 40 different languages spoken.

Children are encouraged to be active learners, to take risks and be resilient. We encourage children to understand their own strengths and weaknesses and to recognise how they best learn and how to improve. Effort and positive attitudes are consistently valued and celebrated.

OUR PRINCIPLES

Our South Camberley Principles (what we are all about) are:

POSITIVITY

We have a 'can do' attitude and recognise and harness individual talents

URGENCY

We are pro-active, and know the importance of every moment

RESILIENCE

We are curious to try new things and confident to challenge ourselves

EQUITY

We value and celebrate differences and develop individuals



HOW WE BEHAVE

At South Camberley we are proud of our high standards of behaviour. Every opportunity is taken to praise, encourage and reward children for a whole range of achievements and actions and we are a 'no shouting' school. Children work and behave in a calm, orderly way. We believe this is essential for maximising children's learning. Our Behaviour Policy is based on mutual respect and common sense, with an emphasis on praising and valuing good behaviour.

All our staff ensure that any behavioural incidents are dealt with quickly and effectively. We use the language of 'choice' and encourage children to make the right choices regarding behaviour, giving them an opportunity and the time to reflect. Our children are often congratulated on their behaviour at outside events.

Sometimes sanctions are necessary if children make poor behaviour choices. It is important that parents and school work together in these matters and parents are asked to make a commitment to this when they sign the Home/ School agreement on admitting their child to the school.

The Executive Head Teacher has the authority to exclude a child from school, either permanently or for a fixed period if the child's behaviour can no longer be reasonably contained within the school or may have an effect on the safety of others.

As a community we will not tolerate:

- **Ongoing poor behaviour choices**
- **Bullying**
- **Racist /Homophobic comments**
- **Any behaviour which hinders equal access to education for all those in our school community**

BEHAVIOUR CERTAINTIES

Our ethos is to show consideration and respect to others at all times. We promote positive behaviour and we use the language of 'choice' and reward children who demonstrate the ability to make the right choices and follow our three behaviour certainties:

READY
RESPECTFUL
SAFE



STRUCTURE OF THE SCHOOL

THE SCHOOL IS DIVIDED INTO THE FOLLOWING PHASES:

Early years (Nursery and Reception) 3-5 years
Key Stage 1 (Years 1 and 2) 5-7 years
Key Stage 2 (Years 3 to 6) 7-11 years

Our leadership team consists of the Executive Head Teacher who leads the strategic overview across the school and is responsible for the school's direction and development.

The Heads of Site and Standards are responsible for the operational day to day running of the sites. We also have a number of Assistant Head Teachers who are responsible for leading core curriculum areas and provide leadership within different phases, to ensure consistency of provision across the year groups and sites.

We have a strong teaching team who also lead a range of subject areas. We pride ourselves on our communication and staff are always available to meet informally in the playground on a daily basis.

OUR DAY

Nursery James Road & France Hill

Drive 8.35am - 11.35am (Morning Nursery)
12.05pm - 3.05pm (Afternoon Nursery)
8.35am - 3.05pm (All Day Nursery)

Reception and Key Stage 1 James Road

8.55am - 3.05pm (Classrooms open from 8.40am)

Reception and Key Stage 1 France Hill Drive

8.55am - 2.55pm (Classrooms open from 8.40am)

Key Stage 2

8:45am - 3.15pm (Classrooms open from 8.30am)

The children have a lunchtime and morning playtime; in KS1 the children will be provided with a piece of fruit and in KS2 the children may bring in a small healthy snack.

We teach a broad and balanced curriculum which is driven by high quality texts and reflective of our school community to ensure learning is engaging and fun.

EXTENDED DAY

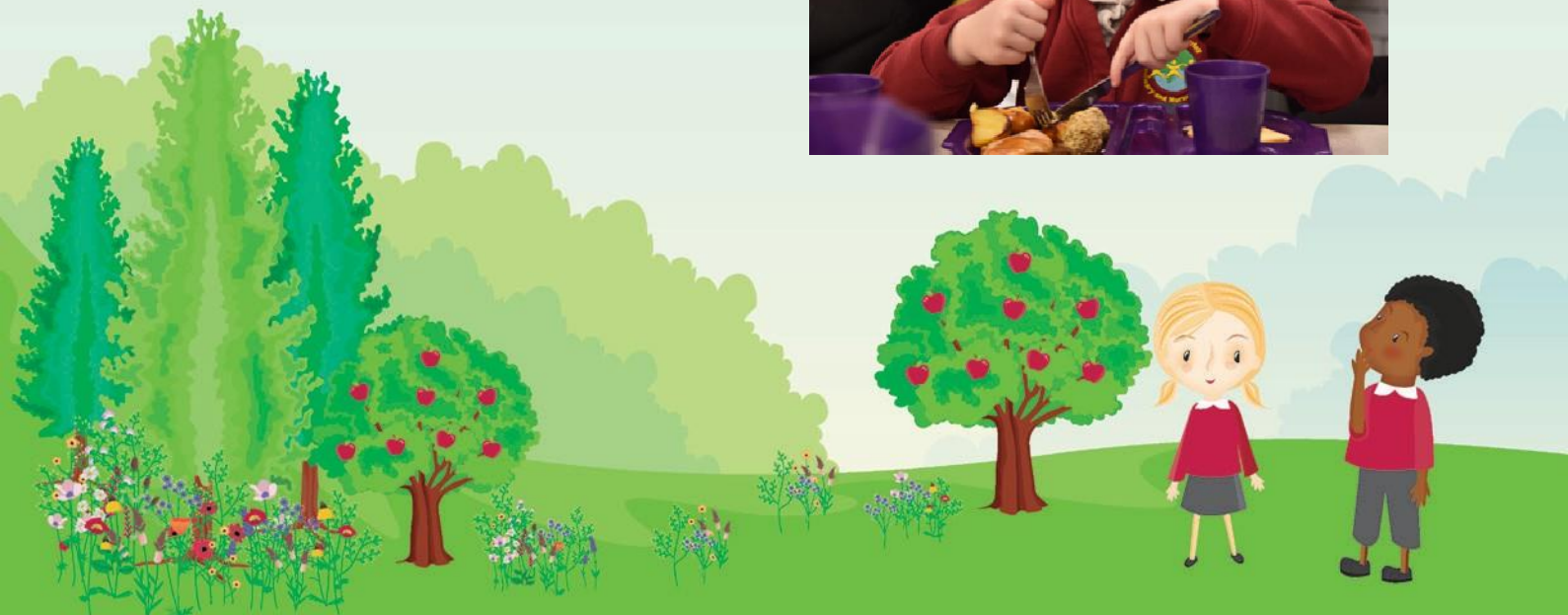
Wraparound care is provided by an external company, Casa Clubs, which currently operate from the France Hill Drive and Junior Sites. There is a walking bus to take children between James Road and the Junior site. The club is run daily from Reception to Year 6. Breakfast Club is open from 7.30am and After School Club is open until 6pm. Payment and bookings need to be made in advance.

ATTENDANCE

Missing school seriously disrupts children's learning and good attendance and punctuality is a school priority. We employ a school Educational Welfare Officer who promotes attendance, offers guidance and support to families, and is available to discuss any concerns. Holidays are not authorised during term time and children are expected to arrive on time every day. Medical appointments are encouraged outside of the school day. All absences need to be explained to the school either through a phone call, or email. There are weekly, termly and annual rewards for children that demonstrate good attendance and punctuality. Our school Attendance Policy is available on our website.

LUNCHTIME ARRANGEMENTS

Universal Free School Meals are available for all children in Early Years and KS1. Meals are provided at a cost for children in KS2 and those in full time Nursery. Children may decide daily between a hot meal cooked on site or bring their own packed lunch. We encourage all children to make healthy choices and understand the importance of healthy eating. Children are only permitted to drink water throughout the day. We have a number of children who are lunchtime monitors, supporting others within the dining hall and outside in the playground during lunchtimes.



CURRICULUM

We believe in the importance of providing a relevant and engaging curriculum and we aim to empower pupils to become independent learners. We place great emphasis on nurturing skills and attitudes designed to foster the intellectual, personal, social, spiritual and physical development of each pupil. We encourage our pupils to be good communicators, resourceful, respectful and resilient through our teaching of excellent learning behaviours.



South Camberley is a place where expectations are high and where all members of our community can enjoy security and individual care and attention.

In Years 1-6, work is based on the National Curriculum. The lessons are subject based, however cross links are made across different areas of learning. We plan in theme days for RE to allow for enrichment in this area. The subjects taught are:

- **English; Mathematics; Science; ICT; Art; Music;**
- **Humanities (History/Geography);**
- **Design Technology; Physical Education**

“ Tell me and // forget, Teach me and // may remember, involve me and // learn. ”

BENJAMIN FRANKLIN

Detailed information of what each class will be learning in each subject throughout the year is updated on the school website termly. We operate a termly virtual teacher 'meet and greet' session where areas of learning are shared for the term ahead. There are also weekly 'tweets' which showcase current learning and school events.

HOME LEARNING

Home learning is an important part of a child's education and can add much to a child's development and is one of the main ways a child can acquire the skill of independent learning. We also acknowledge the important role of play and free time in a child's growth and development. We set a variety of homework activities routinely each week which are usually accessed through online platforms.

SPELLINGS

We believe that spellings are more effective when learnt through spelling rules and patterns being taught. Each child will bring home spellings which appear in the National curriculum for their year and some year groups children will have their own spelling record.

READING RECORDS

We encourage children to read daily and all children have a reading record to record their books. As children's reading becomes more advanced, they are encouraged to reflect more deeply on what they have read.

MATHS

A maths activity is set weekly and the children are encouraged to learn their times tables up to 12 x 12 by Year 4.



LEARNING IN THE FOUNDATION STAGE

Positive attitudes to learning are developed throughout the school and are immediately apparent in our Early Years classes. Whether pupils join our Nursery or Reception classes, they quickly develop the independence and confidence to learn and interact with others.

The Early Years offers a stimulating environment which has excellent resources and encourages independence and motivation to learn. Early reading and writing skills are taught in an effective and fun way and pupils achieve well in all the key skills by the end of Foundation Stage. We use 'Tapestry' to record children's learning observations; this is a software program that can be accessed by parents at home.



EXTRA-CURRICULAR ACTIVITIES

The school offers a wide variety of morning, lunchtime and after school clubs which range from music to arts and sports. The activities vary slightly across the year groups and a full range can be seen on our school website. Most of our clubs are free and are run by school staff; however some will require a small fee.

PE

At South Camberley the children benefit from high quality teaching across all aspects of PE. Specialist teaching and coaching is an established part of the curriculum and has led to many pupils discovering new talents and skills. We participate successfully in a number of borough events and tournaments and we have teams of children representing a number of sports for our school. Swimming lessons take place for some year groups at Kings International College with Fins Swimming Club.



MUSIC

We have specialist music provision and children experience learning a range of musical instruments whilst at South Camberley including the Ukulele and Djembe drums. There are a number of peripatetic music tutors that offer a range of specialist music tuition. We run a popular school choir and the children perform in a number of events outside of school, such as the London O2 'Young Voices' and other Surrey led festivals.



UNIFORM

Uniform develops a sense of community and belonging. We encourage children to be proud and aware of their appearance and presentation. All children at South Camberley, including the Nursery, are expected to wear the school uniform. On days children have PE or are attending sports clubs, they should arrive at school in their PE kit. We ask that all uniform is clearly named. Unmarked or lost items are placed in the lost property box at each site. Lost property is regularly put out on display so items can be claimed. The standard dress is based on the colours burgundy and grey and comprises of the following items:

UNIFORM

- Grey shorts/trousers/skirt/pinafore
- Burgundy school logo sweatshirt / cardigan
- White polo shirt
- Yellow summer dress
- Burgundy book bag with logo

PE KIT

- Burgundy shorts
- White t-shirt with logo
- Plain dark coloured jogging bottoms
- Plimsolls or trainers
- Burgundy PE bag with logo



UNIFORM CAN BE BOUGHT FROM:

Brenda's School
Wear 130 Frimley
Rd Camberley,
GU15 2QN 01276
469697



MEDICINES

Staff are not permitted to administer medicines or tablets without written parental consent. Special arrangements are made for those children who must take a prescribed medicine on a regular basis. Please ask at the school office for the appropriate permission forms.

ACCIDENTS

The school has a number of designated first aiders and a number of staff are first aid trained. All first aid is recorded. Most injuries are minor and our first aiders make the decision, based on their knowledge, whether a parent needs to be sent for and informed. Should a child receive an injury

to the head, a text will be sent to inform parents of this. If a child has a more serious accident we will call an ambulance and inform parents. We may take a child to seek medical attention if an ambulance is not immediately available.

MOBILE PHONES

Children should not routinely bring in mobile phones into school. However, if Year 5/Year 6 children require a mobile phone to keep them safe when walking home alone, it should be clearly named and handed into the school office on arrival and collected at the end of the school day. The school does not accept any responsibility for any loss which may occur.

LOST PROPERTY

Parents are asked to ensure that all personal property brought to school is clearly named. Found items will be returned to the owner. Other items will be placed in lost property on each site. Children are expected to check lost property themselves for any missing items. At the end of term unclaimed items will be donated to a clothing bank.

POLICIES

The school website aims to provide the community with a range of helpful information. This includes our policy statements for admission, safeguarding, behaviour, anti-bullying and complaints.



ENRICHING THE CURRICULUM

While at South Camberley, the children will be given the opportunity to broaden their experience of life beyond the school by participating in educational visits. This could be just a short walk from the school to study their local environment or a residential stay where children are engaged in outdoor and adventurous activities, all linked to the curriculum. These trips are popular and provide lasting memories for the children.



During the year, children enjoy whole-school themed weeks which are extremely popular and add an important level of enrichment to our curriculum. These themed weeks usually incorporate an impressive range of visitors and new experiences for the children. Such themes have included Computing Week, Science Week and Carnival Week.

Enrichment days are a very effective way of bringing the curriculum to life and pupils thoroughly enjoy their learning on these special days, e.g. Roman Day and World War II theme days.

ACHIEVEMENTS

There are weekly 'Achievement' assemblies for children in KS1 and KS2. Children are presented with certificates, rewarding positive work, effort or behaviour. Badges are also awarded to pupils nominated for exceptional contribution or achievement in the following areas:

- Endeavour
- Academic
- The Arts
- Community
- Sports

Coloured tokens are awarded to children for making positive choices and these form part of the South Camberley House system. Children are allocated a 'House' once admitted to school, and each half term the house with the most points is awarded the House

Cup. The children are encouraged to realise the value of contributing to their house's total points and the importance of working as a team. We also send home 'Positive Postcards' for children that have particularly excelled.

We also like to hear of children's achievements outside of school and encourage families to share these with us which we print in the school newsletter.

“ I've learned that people will forget what you said, people will forget what you did, but people will never forget how you made them feel. ”

MAYA ANGELOU



INCLUSION

Whatever the starting point, whatever the background, we see each individual child as unique. All children, whatever their abilities or needs, are equally valued and welcomed at our school. Every member of our school community (children, parents, carers, staff and visitors) feel safe, included and respected.

We are an inclusive school and offer equality of opportunity to all groups of children at our school.

The children work in mixed ability classes and any groupings are fluid. Classwork is differentiated to meet the needs of every child. We provide a stimulating learning environment which develops individual potential and ensures that children of all abilities and backgrounds flourish. The school reserves the right to shuffle the classes as they see fit at key transition points and to maintain balanced groupings. All of the teaching staff aim to follow the four principles of inclusion:

- **Quality**
- **Access**
- **Participation**
- **Independence**

We benefit from a number of highly trained staff that specialise in supporting children with additional needs to enable all children to access the curriculum.

WELLBEING

We are committed to the care of all children and work closely with parents and carers to ensure that the wellbeing of the children is at the heart of all school policies and practices

SOCIAL EMOTIONAL MENTAL HEALTH WORKER

Children may have barriers to learning caused by social and emotional needs such as poor self esteem, social and emotional difficulties, bereavement, difficulties at home. In such cases they may be referred to our SEMH (Social Emotional Mental Health Lead) who supports children to access



their learning. Children may be supported on a one to one or drop-in basis or within small groups. Parents will be informed and meetings for children will take place weekly or as required. The school is committed to confidentiality within the responsibilities of safeguarding children at all times.

“Be the change that you wish to see in the world”

MAHATMA GHANDI



ENGLISH AS AN ADDITIONAL LANGUAGE

South Camberley welcomes children from many parts of the world and has a diverse community. Provision is made for pupils who arrive at the school with little or no English, to ensure that they settle in quickly, are able to access the curriculum and make good progress.

SPECIAL EDUCATIONAL NEEDS AND DISABILITY

Nationally, it is estimated that approximately 20% of the school population will have special educational needs or/and disability (SEND) of some nature, short or long-term, during their school careers. These may be manifested in areas of learning, medical or behavioural difficulties. SEND support starts in the classroom and staff will make adjustments to ensure all needs are met. Where additional support is required, the SENDCO (special needs co-ordinator) liaises with teachers, support staff, parents and outside agencies to ensure the best support is in place for each child. The SENDCO is also responsible for overseeing the support and progress of the children and ensures the children receives targeted support.

CHALLENGE

A key aim of our school is to discover the 'gifts and talents' in every child and through our broad and balanced curriculum, we are able to ensure that all our children succeed. We stretch children through in class 'challenges' and your child is supported in choosing the appropriate task based on pre-assessments. We present children with a range of open-ended investigative activities and employ a range of questioning techniques to ensure all our children are effectively challenged. The national curriculum is taught to encourage greater depth of understanding to ensure our children are challenged to make links in learning.



PARENTAL INVOLVEMENT

The support of parents is always welcomed and the school organises regular opportunities for parents to meet formally and informally with teachers. Class Teachers are available in the playground at the end of each day for an informal conversation. During the year, parents are given the opportunity to discuss their child's progress at Autumn and Spring parents' evenings and receive an end-of-year report in the Summer Term. The Executive Head Teacher and staff are happy to meet parents, either informally or by appointment, at other times.

Parents are encouraged to support children in reading and home learning activities which are set throughout the school. Curriculum information events for parents are also organised regularly. These are very useful, well attended events informing parents about how the school teaches areas such as phonics, reading, mathematical calculations and how best to support children at home. Parents are always welcome in our school and frequently volunteer to help teachers with their class and group work. At South Camberley we believe in a partnership between parents and the school. A member of the Senior Leadership Team

organises a parent forum for feedback for school improvement and to consult on new initiatives at least once a term.

The 'Friends of South Camberley' (FOSC) is a Parent Teacher Association, who lead on fundraising events throughout the year, including the Christmas Fair, discos and quiz night. The money raised goes towards funding extras for the children and improving school life for everybody. Recent fundraising has enabled the purchase of chromebooks for the children. All parents/carers are automatically a member and any fundraising ideas are gratefully received.

COMMUNICATION PROCEDURE

At South Camberley we pride ourselves on our relationships with parents and families within our community. There will be times when you will need to speak to the school and we have outlined the process below if you have a concern.

If you have a query relating to the class, in the first instance please speak to the class teacher. This may be in the form of an informal conversation after school, or if you contact the school office, they can arrange for the teacher to call you back. Please note that staff will not be able to respond to queries at the start of the school day, unless an appointment has been prearranged, as teachers need to set up their classes and establish learning routines at that time.

Following a conversation with the class teacher, if you require further assistance, you will be directed to the Assistant Head Teacher/Phase Leader. Formal meetings with parents, whether face to face or by telephone, will be documented by South Camberley Primary and Nursery School staff.

If a resolution has still not been reached, the Head of Site will then be consulted, before the concern goes to the Executive Head Teacher, Nicky Wright.

LOCAL ADVISORY BOARD

Members of the Local Advisory Board give their time and expertise freely to the school. Our Advisory Board consists of elected staff, parents and co-opted members.

The Advisory board meets regularly to discuss and make decisions on finances, premises, staffing and curriculum issues. When vacancies arise, parents can be considered for the role through an election process and based on a skills need. Regular contact is made with parents through newsletters, by visiting the school and attending school functions and events.

The Chair of the Local Advisory Board can be contacted via chairofgovernors@southcamberley.surrey.sch.uk.

“ Excellence is about; caring more than others think is wise, risking more than others think is safe, dreaming more than others think is practical, expecting more than others think is possible.”

AFRICAN PROVERB



HOW TO JOIN US

APPLICATIONS FOR RECEPTION (FROM SEPTEMBER 2021)

Surrey County Council is the admissions authority for South Camberley Primary School and applications are made directly to them. There are currently 120 places available. If the number of applications exceeds the places available, then allocations will be made in the following order:

Priority 1 – Looked After Children and Previously Looked After Children:

Children in public care at the date on which the application is made and previously looked after children. If an application is made under the looked after criterion, it must be supported by a letter from the relevant Children's Services Department.

Priority 2 – Children of staff at the school:

Any employee that has been employed at South Camberley Primary and Nursery School for two or more years at the time at which the application for admission to the school is made.

Priority 3 – Siblings:

Children with a brother or sister who will be in attendance at the main primary school at the time of enrolment of the new pupil.

Priority 4 – Any other children:

Remaining places will be offered on the basis of nearness to the school measured in a straight line from the address point of the pupil's home, as set by Ordnance Survey to the nearest official school gate for pupils to use. This is calculated using the Admission and Transport team's Geographical Information System.



APPLICATIONS FOR NURSERY

Applications for Nursery are made directly to the school. There are currently 104 places available. If there are more applications than there are places to offer, then the above criteria will be used to allocate places.

Please note that Nursery children are not guaranteed a place in our Reception. In line with Authority procedures, a separate application for Reception has to be made, at the appropriate time.





SOUTH CAMBERLEY PRIMARY AND NURSERY SCHOOL

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